

OFFICE ETHICS

SKILLS PROGRAMME



IMPORTANT INFORMATION

2 Full Days Training
Certificate of Attendance
All occupational categories

PROGRAMME OUTLINE

- ✓ UNDERSTAND THE DIFFERENCE BETWEEN ETHICS AND MORALS
- ✓ IDENTIFY SOME WAYS TO IMPROVE ETHICS IN YOUR OFFICE
- ✓ BE FAMILIAR WITH SOME PHILOSOPHICAL APPROACHES TO ETHICAL DECISIONS
- ✓ KNOW WHAT IS REQUIRED TO START DEVELOPING AN OFFICE CODE OF ETHICS
- ✓ KNOW SOME WAYS TO AVOID ETHICAL DILEMMAS
- ✓ HAVE SOME TOOLS TO HELP YOU MAKE BETTER DECISIONS

Contact Us For More Information :

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